

**SUPPORT STAFF SUPPLEMENTARY PAY PLANS**

Support staff employees will be paid overtime wages for work performed in excess of forty (40) hours in a work week.

In counting hours for the purpose of allowing overtime work and pay, supervisors will consider sick leave, vacation time, and holidays as time worked.

The necessity for overtime will be determined in advance by the employee's supervisor and approved by the superintendent and/or the business manager. Overtime also may be authorized to cover an emergency situation.

Special Compensation

When an employee's assignment requires extra responsibility, the board, upon recommendation of the superintendent, may award extra compensation to a support staff employee.